

## Job Posting: Global Research Project Manager



The Canadian Aboriginal AIDS Network (CAAN) is a not-for-profit organization that provides a national forum for Indigenous Peoples to holistically address HIV and AIDS, Hepatitis C (HCV), sexually transmitted and blood-borne infections (STBBIs), tuberculosis, mental health, and related co-morbidity issues. CAAN promotes a Social Determinants of Health framework through advocacy, and provides accurate, up-to-date resources on these issues in a culturally relevant manner for Indigenous Peoples wherever they reside.

**LOCATION:** Canada (work from home will be required)

**This is a full-time position for five years.**

**PROJECT TITLE:** International Indigenous-led mobilization of the United Nations Inter-Agency Support Group on Indigenous Issues and the WHO consolidated guidelines of sexual and reproductive health and rights (SRHR) of Indigenous Women and Girls: Leading an intersectoral response through community-driven self-determination.

### PROJECT SUMMARY

The project's objective is to develop training and policy-related materials related to SRHR for Indigenous Womxn (those who self-identify as a woman or girl, inclusive of cis Womxn, trans Womxn, Two-Spirit, femme/feminine-identifying genderqueer, and non-binary people) that are relevant at both the global and local level. We will achieve this objective by **establishing evidence based global SRHR metrics** using an Indigenous community-based research framework. The primary activities for this project will include a **scoping review** of literature in English and Spanish; in-country surveys; local, country specific and international analysis; and integrated knowledge translation at all levels. In doing so, we will **build capacity** among Indigenous Womxn and allied supporters, including self-identified Indigenous men and boys (inclusive of cis, trans, two-spirit, non-binary people) to be change agents for Indigenous Womxn's SRHR.

The project is co-led by an international team representing community organizations, researchers, and people with living experience and includes partners from Nigeria, Guatemala, Nepal, India, New Zealand, Peru, and Canada.

**REPORTING RELATIONSHIPS:** This position will report to the Principal Research team members, including Carrie Martin (Nominated Principal Knowledge User), Renée Masching (Co-Principal Knowledge User), and Charlotte Loppie (Co-Principal Investigator). There will also be accountability to research leads in each partner country through regular reporting.

**THE GLOBAL PROJECT MANAGER WILL BE RESPONSIBLE FOR MANAGING THE PROJECT ACROSS THE PARTNER COUNTRIES WITH THE SUPPORT OF THE RESEARCH TEAM.**

**CORE DUTIES**

- Support the Canadian *Core Leadership Team* and the 7-country *Steering Committee*;
- Engage closely with all Project team members, including recruiting members;
- Scheduling and chairing meetings; recording and distributing minutes; project record keeping and follow up;
- Support local and global teams in the development of timelines and action plans;
- Coordinate team communications, deliverables, and reporting;
- Prepare articles for a variety of contexts including journals and community reports;
- Liaise with partner countries' government agencies;
- Provide and convene strategic guidance on project design, delivery, and evaluation;
- Update and manage project risk;
- Supervision of students and other trainees (in Canada) as required.
- Manage technical input of partner organisations to ensure timely delivery of project activities; and
- Manage budgets, finance, and invoicing procedures, in accordance with CAAN's financial management procedures.

**REQUIREMENTS**

- Minimum of 2 years of relevant experience in international development, management consulting, or a relevant sector, preferably in research and / or monitoring and evaluation;
- A proven track record of line and task managing teams and projects;
- A proven ability to work with diverse populations and manage stakeholder and project dynamics;
- Demonstrated competency in cultural safety and awareness through community-engagement, knowledge development, and ongoing capacity building;
- Willingness to learn context-based protocols; a proven interest in travel and international work;
- Excellent writing and reporting skills;
- Fluency in English and Spanish (full working proficiency).

**QUALIFICATIONS**

To perform this job successfully, an individual must be willing to perform each essential duty. The requirements listed below are representative of the knowledge, skill, and/or ability required.

**EDUCATION**

Post-secondary education in Indigenous studies, gender studies, public health, social determinants of health, international development, or other relevant area of practice with a preference for applicants with a graduate degree. An equivalent combination of education, leadership and/or research training and experience will also be highly sought after and considered.

## EXPERIENCE

The ideal candidate will possess the following experience:

- **Preference will be given to Indigenous applicants with living experience of HIV/AIDS**
- Minimum of 2 years of research experience
- Familiar with HIV- and SRHR-specific terminology
- Experience working with Indigenous people at a community and political level including in community engagement and community/organizational development.
- Experience working across Canada and internationally; preference for working experience in a multi-cultural context vis-a-vis SRHR

## KNOWLEDGE

- Knowledge of community engagement and development, provincial and federal health systems, and Indigenous health system needs.
- Knowledge of HIV/AIDS related issues in general and those affecting Indigenous communities, specifically.
- Knowledge of SRHR in general and in the context of Indigenous populations.

To apply: Please email a cover letter (including your equity, diversity and inclusivity statement), 2 letters of reference, and resume, (combined in a single PDF document) to [colemank@caan.ca](mailto:colemank@caan.ca). Please address the cover letter to Margaret Kisikaw Piyesis, CEO. Only those selected for an interview will be contacted. All candidates selected for an interview will be asked to submit a short paragraph in Spanish to demonstrate language proficiency.

*Based on the Section 16(1) of the Canadian Human Rights Act CHRA Everyone is encouraged to apply, however, Indigenous people with living experience of HIV will be given preference.*

Application Deadline: **May 15, 2021**