



CIHR Research Project Roles and Responsibilities



Nominated Principal Applicant/Knowledge User (NPA/NPKU)

- Only 1 person can hold this role
- Responsible for writing and developing the proposal
- Ensures project moves forward once funded
- Guides the project from beginning to end
- Is based in a community organization, or has a relationship with their institution that allows the community to hold their data and guide the dissemination of resources



Principal Applicant/Knowledge User (PA/PKU)

- Commits to completing the proposal submission
- Responsible for key aspects of the research and/or brings expertise to key areas



Co-Applicant/Knowledge User (CoA/CoKU)

- Commits to completing the proposal submission
- Supports and/or brings expertise to key aspects of the research
- Able to remain involved throughout the research and contribute as needed when new or unanticipated issues emerge



Collaborator

- Supports the key objectives of the research
- Supports and/or provides expertise as needed
- Supports and/or provides expertise on specific aspects of the research



Responsibilities for Proposal Development, Proposal Submission and Project Implementation

- Responsible for administrative management and coordination of proposal development
- Leads writing the proposal and/or sections relevant to areas of expertise
- Contributes to writing the proposal/key sections/pieces
- Reviews grant proposal drafts and provides comments to improve/revise it
- Participates in meetings
- Arranges an institutional signature
- Provides common CV
- Ensures project is completed
- Oversees/coordinates key aspects of the project and reviews key aspects of the project, emergent issues and important decision points

- Co-leads writing the proposal and/or sections relevant to areas of expertise with NPA/NPKU
- Contributes to writing the proposal/key sections/pieces
- Reviews grant proposal drafts and provides comments to improve/revise it
- Participates in meetings
- Provides a personal signature
- Provides common CV
- Oversees/coordinates key aspects of the project and reviews key aspects of the project, emergent issues and important decision points

- May co-lead writing the proposal and/or sections relevant to areas of expertise
- May contribute to writing the proposal/key sections/pieces
- Reviews grant proposal drafts and provides comments to improve/revise it
- Participates in meetings
- Provides a personal signature
- Provides common CV
- May oversee/coordinate key aspects of the project
- Reviews/comments on key aspects of the project, emergent issues and important decision points

- May contribute to writing the proposal/key sections/pieces
- May review grant proposal drafts and provides comments to improve/revise it
- May participate in meetings
- Contributes expertise, advises and/or supports key aspects of the project, emergent issues and important decision points